

FRIENDS OF THE BARABOO PUBLIC LIBRARY
ADVOCACY, FUNDRAISING, VOLUNTEERISM
Board Meeting Minutes
Tuesday, November 10, 2020 - 6:00pm

Zoom link available by emailing: baraboolibraryfriends@gmail.com

- I. **Call to order-** Meeting was called to order at 6:01 p.m. by Board President Sara Roltgen with Pat Shear as Recording Secretary. Others attending were Jessica Bergin, Anne Horjus, Emily Olson, Aimee Schulz, John Ellington, Tut Grambling, Maday Delgado and Lena Nissley.
- II. **Review of agenda-** Under VIII. New Business, item C. Seasonal Décor was added.
- III. **Approval of October 13, 2020 minutes-** Motion to approve the minutes as written made by John Ellington, seconded by Jessica Bergin. Motion passed.
- IV. **Treasurer's report-** \$155.00 previously listed as Book Sale profit was changed to Book Cart Sales. There is a new form that needs to be included with future deposits. Copies will be available in the Friends drawer at the library. Report filed for audit.
- V. **Correspondence and new memberships-** None.
- VI. **Director's report-** Library will continue to operate in a reduced capacity for the next 30 days due to continuing high COVID numbers. Contactless lobby pick up is available as well as appointments for browsing, copy machine, fax and computer use. The library will be closed on Thursday November 19 for a staff development day.
- VII. **Special committee reports**
 - A. **Music with Friends-** Committee will meet to discuss possible ideas for events in 2021.
 - B. **Book sale-** It is felt that it is not wise to try to hold a traditional sale in December due to the pandemic. The committee will meet separately to brainstorm ideas for selling books. Announcements of the sale postponement will be placed on Facebook pages and in an email sent to Friends members.
 - C. **Books for Newborns-** No requests for books at this time.

VIII. Unfinished Business

- A. Annual newsletter**-Sara Roltgen hopes to have the newsletter finished before the end of November so it can be mailed by the beginning of December.
- B. Annual meeting**-Set for Thursday January 14, 2021. This will be a virtual event with no musical performance. Sara will do a Power Point presentation with Jessica Bergin giving a report and other board members giving updates on committee activities.
- C. Seasonal Décor**-Jennifer Fox can provide two wreaths for the library front doors and fill the planter at the back door for the same price as last year. Motion to spend \$185 for seasonal décor made by Emily Olson and seconded by Pat Shear. Motion passed.

IX. New business

- A. Turkey Bingo**-This will be a Facebook Live event on Monday November 23rd.
- B. Temporary home for Friends items**-Perishable items will be given to the library for staff use. We will check for possible off-site storage locations for other items.
- C. Spring event to dig up plants**-Jessica will check on a timeline for removing plants. Ideas discussed were to combine a dig/sale with a spring book sale or requesting volunteers to “foster” plants that the library wants to reuse in the new rain garden.
- D. Approval of disbursement requests-**
 - \$151.99 Midwest Tape - locking DVD cases
 - \$657.95 Amazon/US Bank - GOPro video purchase

X. Next meeting: December 8, 2020 6:00pm -

- XI. Adjournment**-Motion to adjourn made by Anne Horjus, seconded by Emily Olson. Motion passed. Meeting adjourned at 6.59 p.m.